

National Taipei University of Education Implementation Regulations Regarding Distance Learning

Approved by the 2nd Course Committee Meeting for the 2nd semester of Academic Year 2000.

Amended and approved by the Academic Affairs Meeting on December 21, 2005.

Article 9, 10, and 11 amended and approved by the Academic Affairs Meeting on May 24, 2006.

Approved by the 1st Academic Affairs Meeting for the 2nd semester of Academic Year 2022 on April 12, 2023.

- I. To provide students with diversified learning channels, as well as fostering academic exchanges and resource sharing, the National Taipei University of Education (hereinafter referred to as “NTUE”) hereby establishes the “National Taipei University of Education Implementation Regulations Regarding Distance Learning” (hereinafter referred to as these “Regulations”) in accordance with the “Implementation Regulations Regarding Distance Learning by Universities” issued by the Ministry of Education (MOE).
- II. The term “distance learning,” as defined in these Regulations, refers to the interaction between teachers and students by means of telecommunication networks, computer networks, video channels and other media.
The distance learning courses, as defined in these Regulations refer to subjects in which above 1/2 of the teaching hours for each subject are carried out by means of distance learning. The prescribed instructional hours of the distance learning courses shall include time spent on lecturing and tutoring, interactive discussions between instructors and students, examinations, and other learning activities.
- III. To establish the distance learning courses, an instructor shall draft a course plan and submit it to the curriculum committees at all levels and Academic Affairs Meeting for review and approval. Upon approval, the course plan shall be made available online.
The course plan referred to in the preceding paragraph shall set forth teaching objectives, target students, course outline, instructional methods, interactive discussions between instructors and students, assessment method, and matters for special attention.
- IV. Students who successfully complete distance learning courses may be granted the corresponding credits, which may be counted as part of the number of credits required for graduation. The grading and credit calculation standards for distance learning courses shall be equivalent to those for regular courses.
If the number of distance learning credits exceeding one-third but less than half of the total credits required for graduation, NTUE shall subject the distance learning courses to procedures for course approval and quality assurance mechanisms, and report to the MOE for review and approval before offering these courses. The total number of distance learning credits shall be limited to half of the total credits required for graduation. For online In-service Master's Programs approved by the MOE, as well as bachelor's, master's, and doctoral programs which enroll international students, the calculation of the total credits required for graduation is not subject to the restrictions prescribed in the preceding paragraph.
Degree certificates for students of the online In-service Master's Programs, as well as bachelor's, master's, and doctoral programs which enroll international students, shall indicate distance learning as the teaching method, and the total credits earned from distance learning courses.
- V. When students submit an application for course waiver using credits earned in continuing education courses via distance learning, and the number of credits exceeds one third of the total credits required for graduation, a list shall be compiled and submitted to the MOE for future reference.
- VI. Each teacher is allowed to offer at most, one distance learning course per semester. However, this limitation does not apply to online courses.
- VII. The teaching materials for distance learning courses may be made available online with the assistance of NTUE Computer and Networking Center. The use of online teaching materials shall comply with relevant intellectual property regulations.
- VIII. The foreign partner universities to which NTUE enters into an international cooperation to offer distance learning shall be limited to universities on the reference list established by the MOE, or universities accredited by the foreign countries' educational authorities or professional educational evaluation groups designated by these authorities.

- IX. Upon offering distance learning courses, the offering departments shall conduct self-assessment at the end of the semester. Additionally, they shall prepare an evaluation report incorporating the self-assessment results, course syllabus, teaching materials, records of teacher-student interactions, assessment records, students' complete attendance records, and assignment reports. This report should then be submitted to the Course Committee for reference.
The evaluation report mentioned in the preceding paragraph shall be retained for a minimum of five years, serving as references for future review.
- X. Other matters not mentioned in these Regulations shall be handled in accordance with the relevant laws and regulations of the Ministry of Education and NTUE.
- XI. These Regulations shall be implemented upon approval by the Academic Affairs Meeting.